Sample Mentoring Agreement Form

We are voluntarily entering into a mentoring relationship that we expect will benefit both parties. This agreement sets the parameters of the relationship, including the expectation that we will continually evaluate the relationship to ensure it meets both our needs. Other elements of the relationship are:

Confidentiality:

__________________________________________

__________________________________________

__________________________________________

Frequency of meetings/ anticipated duration of the relationship:

__________________________________________

__________________________________________

Approximate time investment of Mentor: _____________________________________________

Specific role of Mentor:

__________________________________________

__________________________________________

Expectations of Mentee:

__________________________________________

__________________________________________

Additional Points:

__________________________________________

__________________________________________

• We have discussed the mentoring experience as a developmental opportunity that does not guarantee advancement at Duke.
• The focus of this mentoring relationship is outlined in the Development Plan maintained by the Mentee.
• The Mentee will keep his or her supervisor aware of the progress of this mentoring relationship.
• Both parties agree to a no-fault conclusion of this mentoring relationship.

Mentee: ____________________________________________ Date: _______________

Mentor: ____________________________________________ Date: _______________