Duke HUMAN RESOURCES | LEARNING & ORGANIZATION DEVELOPMENT

2027 PROFESSIONAL DEVELOPMENT PLANNING
FIND YOUR LEARNING

Not sure where to start? Choose the goal that best matches your development needs, then look for those courses in the **2027 Professional Development Schedule**.

I'M STEPPING INTO SUPERVISION

Build the skills and knowledge needed to move into and succeed in a supervisory role.

- Moving from Peer to Supervisor
- Keys to Supervisory Success
- Guide to Managing at Duke (University)
- Guide to Managing at Duke (DUHS)

CERTIFICATE PROGRAM

Supervisory Certificate of Excellence

I WANT TO STRENGTHEN MY LEADERSHIP

Develop your leadership approach, coaching skills, and ability to lead effectively.

- SLII®
- Self Leadership
- Dimensions of Management
- Managing from the Middle
- Transformational Leadership
- Leader as Coach
- Fundamentals of Coaching
- Emotionally Effective Leader

CERTIFICATE PROGRAM

Management and Leadership Certificate of Excellence

I WANT TO BUILD A SPECIFIC PROFESSIONAL SKILL

Explore focused skill-building opportunities offered during the year.

- Project Management: Applied Essentials
- Notary Public

CERTIFICATE PROGRAM

HR Strategic Business Partner Program

I'M PURSUING A PROFESSIONAL CREDENTIAL

Prepare for SHRM certification through the schedule in-person prep series.

- SHRM Certification Prep

I WANT TO COMMUNICATE & COLLABORATE BETTER

Strengthen communication, dialogue, feedback, accountability and relationship skills.

- Communicating with Diplomacy & Tact I
- Communicating with Diplomacy & Tact II
- Personality & Effective Communication
- Navigating Challenging Personalities
- Crucial Conversations®
- Conflict Resolution
- Feedback Fundamentals
- Raising Accountability when Managing a Hybrid Team

CERTIFICATE PROGRAM

Communication Certificate of Excellence

I WANT TO BUILD MY PERSONAL EFFECTIVENESS

Build self-awareness, resilience, critical thinking, and practical skills for working effectively.

- Managing Multiple Priorities
- Resilience
- Critical Thinking Skills
- Valuing Differences
- Self Leadership

CERTIFICATE PROGRAM

Self-Leadership Certificate of Excellence

Course dates, delivery format, and multi-day details appear in the full course schedule.

Hello, Spring 2027!

PROFESSIONAL DEVELOPMENT COURSES

Click a course title to register

MONTH	DATE	COURSE TITLE
JANUARY	13	Managing Multiple Priorities
	14	Communicating with Diplomacy & Tact I
	21	Moving from Peer to Supervisor
	26*	**Guide to Managing at Duke *(for Health System Managers)***
FEBRUARY	3*	SLII®
	4	Notary Public IN-PERSON
	9*	**Guide to Managing at Duke *(for University Managers)***
	17	Personality & Effective Communication
	18	Navigating Challenging Personalities
	22*	**Guide to Managing at Duke PLUS *(for Health System Managers)***
	23	Resilience: Building Skills to Endure Hardship and Prevent Burnout
	24	Keys to Supervisory Success
MARCH	3*	Self Leadership
	11	Notary Public IN-PERSON
	15	Raising Accountability while Managing a Hybrid Team
	17*	Dimensions of Management
	23*	Crucial Conversations®: For Mastering Dialogue
	30	CliftonStrengths® IN-PERSON
APRIL	1	Feedback Fundamentals
	7*	Fundamentals of Coaching
	8	Communicating with Diplomacy & Tact I
	13*	**Guide to Managing at Duke *(for Health System Managers)***
	15	Notary Public IN-PERSON
	19	Moving from Peer to Supervisor
	21	Conflict Resolution
	21*	Project Management: Applied Essentials
	27	Managing from the Middle
	28	Emotionally Effective Leader
MAY	5	Transformational Leadership
	11*	**Guide to Managing at Duke *(for University Managers)***
	19	Managing Multiple Priorities
	25	Communicating with Diplomacy & Tact II
	26	Leader as Coach
JUNE	8*	**Guide to Managing at Duke *(for Health System Managers)***
	16	Keys to Supervisory Success
	17	Notary Public IN-PERSON
	22	Personality & Effective Communication IN-PERSON
	23	Moving from Peer to Supervisor

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***Indicates a multi-day course**

Hello, **Fall 2027!**

PROFESSIONAL DEVELOPMENT COURSES

Click a course title to register

MONTH	DATE	COURSE TITLE
JULY	19*	**Guide to Managing at Duke PLUS *(for Health System Managers)***
AUGUST	5	Communicating with Diplomacy & Tact I
	10*	**Guide to Managing at Duke *(for University Managers)***
	18	Notary Public IN-PERSON
	19*	Fundamentals of Coaching
	24*	Emotionally Effective Leader
	26	Critical Thinking Skills: Strategies for Improving
	31	Conflict Resolution
SEPTEMBER	1	Moving from Peer to Supervisor
	8*	Crucial Conversations®: For Mastering Dialogue
	10*	**FALL COHORT SHRM Certification Prep Course** IN-PERSON *Registration into the cohort will secure a seat for all 8 modules.*
	14	**Guide to Managing at Duke *(for Health System Managers)***
	15	Notary Public IN-PERSON
	20	Managing Multiple Priorities
	22	Raising Accountability when Managing a Hybrid Team
	23	Managing from the Middle
	27	Navigating Challenging Personalities
	29*	SLII®
OCTOBER	5*	Project Management: Applied Essentials
	7	Communicating with Diplomacy & Tact I
	20	CliftonStrengths® IN-PERSON
	20	Notary Public IN-PERSON
	26*	Self Leadership
NOVEMBER	3	Valuing Differences
	8	Communicating with Diplomacy & Tact II
	9*	**Guide to Managing at Duke *(for Health System Managers)***
	15*	**Guide to Managing at Duke PLUS *(for Health System Managers)***
	18	Resilience: Building Skills to Endure Hardship and Prevent Burnout
	30	Personality & Effective Communication
DECEMBER	2	Notary Public IN-PERSON
	6	Leader as Coach
	14	Transformational Leadership

***Indicates a multi-day course**

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